

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 8<sup>th</sup> January 2024, at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Blythe, Briscoe, Evans, Fogarty, B Higham, P Higham, Newall and the Clerk

Apologies Councillors Moss and Yates

Visitors 1 Member of the public

The meeting opened at 7.31pm.  
Cllr Fogarty joined the meeting at 7.35pm

1. Minutes

\*24/01/01 The minutes of the November meeting were approved. The minutes of the December meeting were approved.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

St Chads requires new battery  
Cllr Newall to advise on Waterhouse Green  
Town lane and Hillside Crescent OK  
Resolved: Clerk to purchase replacement battery for St Chads.

4. Planning Matters

New

1 Croston Way Whittle-Le-Woods Chorley PR6 7YP  
Application for work to a protected tree - Chorley BC TPO 1 (Whittle-Le-Woods) 2014:  
T1 Ash - Fell.  
Ref. No: 23/00955/TPO | Received: Tue 07 Nov 2023 | Validated: Mon 11 Dec 2023 |  
Status: Awaiting decision  
*Passed to Tree Warden*

105 Foxglove Drive Whittle-Le-Woods Chorley PR6 7SG  
Application for a certificate of lawfulness for a proposed single storey rear extension  
Ref. No: 23/01075/CLPUD | Received: Thu 07 Dec 2023 | Validated: Thu 07 Dec 2023 |  
Status: Awaiting decision  
*No comment required*

Granted

10 Tuson Lane Whittle-Le-Woods Chorley PR6 7FZ  
Minor non-material amendment to planning permission ref: 21/01443/FULHH (First floor front extension over existing garage) to incorporate a first floor bay window  
Ref. No: 23/01067/MNMA | Received: Tue 05 Dec 2023 | Validated: Wed 06 Dec 2023 |  
Status: Granted

Chair .....

Date.....

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ  
Enclosing of existing open sided timber porch with timber panels and aluminium door & window frames (retrospective)  
Ref. No: 23/00917/FULHH | Received: Fri 27 Oct 2023 | Validated: Fri 27 Oct 2023 | Status: Granted

Brown Hill Farm Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR  
Erection of detached dwelling following demolition of stables  
Ref. No: 23/00850/FUL | Received: Tue 10 Oct 2023 | Validated: Fri 27 Oct 2023 | Status: Granted

Land On The South Side Of Town Lane Whittle-Le-Woods Chorley  
Permission in Principle application for the erection of 1no. dwelling  
Ref. No: 23/00811/PIP | Received: Wed 27 Sep 2023 | Validated: Fri 29 Sep 2023 | Status: No Objections | Granted

8 Croston Way Whittle-Le-Woods Chorley PR6 7YP  
Application for works to a protected tree - Chorley BC TPO 1 (Whittle-Le-Woods) 2014: Sycamore - Fell  
Reference 23/00842/TPO | Alternative Reference PP-12509237 | Application Validated Tue 24 Oct 2023 | Status Granted

The planning application 23/00981/FULMAJ for Town Lane was discussed with regard to representation at the CBC Planning Committee. It was agreed that there is enough representation without an additional Councillor from the Parish Council.

5. Matters Arising

Parish Council Policies are in progress to be discussed at the next meeting. The Clerks Contract of Employment, Standing Orders and Financial Regulations also require review.

SplDs – latest update. Posts installed and SplDs to be installed week commencing 8<sup>th</sup> January  
Cllr Evans is hoping that some data can be collected before the devices go live.

Skip Day is planned for Saturday 17<sup>th</sup> February

Neighbourhood Area Meetings - Selection of 2024/25 Priorities  
For Eastern Parishes it was agreed to propose the steps from the Roebuck to the A6  
For NW Parishes and Chorley North it was agreed to propose the renewal of the Canal Basin Footpath.

Chair .....

Date.....

Whittle Playing Field Trust

A way forward for new Trustees to be appointed was discussed. It was agreed that the following would become Trustees: The Clerk; Cllr Blythe; Ian Curwen and 1 other.

The Parish Council thanked the retiring Trustees for their long-term commitment to the Playing Field Trust.

Resolved that The Clerk will arrange the handover of any documentation and arrange a first meeting of the new Trustees.

LALC Membership offer of 50% reduction. The cost would be £179.07 for the year 24/25.

LANPAC membership was discussed. It was agreed that this should be cancelled moving forward.

Unanimously Agreed

Resolved that The Clerk will apply for membership to LALC for the next financial year, and cancel membership of LANPAC.

6. Clerks Update

Finance Committee meeting date for Budget consideration was agreed for the end of January with Cllrs Fogarty and Newall and The Clerk attending.

Resolved that The Clerk will draft a budget for discussion.

New laptop and printer have been purchased by the Clerk.

Work completed by David Hull on the Maintenance Contract in October, November and December

1. Weeded the Triangle
2. Cut the grass on Cow Well x 2
3. Cleared round the notice board Preston Road
4. Strimmed river Lostock footpath.
5. Strimmed footpath from Dawson Lane to Lisieux Hall
6. Strimmed School Brow and cleaned up the footpath
7. Cleared Carwood Lane footpath of leaves.
8. Removed summer bedding plants from Triangle, tubs on Church Hill and Chorley Old Road and planted up with Winter bedding plants
9. Weeded Rockery.
10. Cleared Smithy Fields footpath of leaves.
11. Cleared Brewery Fields footpath of leaves.

Chair .....

Date.....

7. Accounts

Outgoings for approval this meeting

Date	Payment Ref	Minute Ref	Description	Supplier	Total
19/12/2023	2324-098		IT Equipment	HP Inc UK Limited	£759.57
28/12/2023	2324-103		Software	Amazon UK	£24.99
01/01/2024	2324-104		Monthly Website Subscription	James Reilly (Easy Websites)	£30.36
02/01/2024	2324-096		Maintenance	David Hull (David Hull)	£970.00
04/01/2024	2324-097		PWLB Repayment	Public Works Loans boards	£2,519.98
28/01/2024	2324-105		Employee 1 Salary	Lisa Burton	£904.37
28/01/2024	2324-106		Employee 2 Salary	Malcolm Bell	£505.75
28/01/2024	2324-107		Pension Payments	Local Pensions Partnership (LPP)	£487.53
<b>Total</b>					<b>£6,202.55</b>

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Receipts reconciled this month

£231.71 Interest

Bank Balance at 31/12/2023:

Current Account - £ 698.72

Deposit Account - £171,704.72

Total - £172,403.44

8. Councillor Reports

Cllr Briscoe Reported that signage on Brewery Fields / Smithy Fields is in a state of disrepair and needs to be replaced.  
There are similar issues with the Orchard and the Red Cat to Town Lane (A674)

Cllr Fogarty Advised that the War Memorial Committee have had the 3 large Elms removed from the War Memorial Carpark. Additional tree work has also been undertaken at the War Memorial.

Cllr McDonald Reported that there is Ash die back present on the A674, Blackburn Road.

Cllr P Higham Noted that the tree from Town Centre Trees was not particularly good at the village hall.

Chair .....

Date.....

9. Confidential Items  
REMOVED

The meeting closed at 8.32pm

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 12<sup>th</sup> February 2024.

Chair .....

Date.....

## Payments

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19/12/2023	2324-098		IT Equipment	HP Inc UK Limited	£759.57
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<b>Total</b>					<b>£6,202.55</b>

## Receipts

Date	Receipt Ref	Description	Supplier	Total
31/12/2023	2324-13R	Interest	RBS	£231.71
30/11/2023	2324-12R	Interest	RBS	£246.53
31/10/2023	2324-11R	Interest	RBS	£267.54
18/10/2023	2324-10R	Community Infrastructure Levy	Chorley Borough Council	£6,042.70
29/09/2023	2324-009R	Interest	RBS	£246.17
28/08/2023	2323-008R	Interest	RBS	£290.71
31/07/2023	2324-007R	Interest	RBS	£291.67
21/04/2023	2324-006R	Community Infrastructure Levy	Chorley Borough Council	£1,328.91
21/07/2023	2324-005R	Grant	Chorley Borough Council	£1,327.83
30/06/2023	23/24-004R	Interest	RBS	£247.75
31/05/2023	23/24-003R	Interest	RBS	£228.96
19/05/2023	23/24-002R	Precept	Chorley Borough Council	£59,660.00
28/04/2023	23/24-001R	Interest	RBS	£189.95
<b>Total</b>				<b>£70,600.43</b>

Chair .....

Date.....